

University of Saskatchewan



## **RULES AND REGULATIONS**

**UNIVERSITY OF SASKATCHEWAN**

**UNIVERSITY CLUB  
RULES AND REGULATIONS AND GENERAL INFORMATION**

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**GENERAL INFORMATION:**

Club Manager

Donna Cram

**Contact Information**

General Manager: Angela Langen    angela.langen@usask.ca    Phone: 966-7774

Account Inquiries    Jared Olson    uclub.accounts@usask.ca    Phone 966-7777

Account Enquiries, Reservations & Function Bookings    Phone: 966-7775

Lounge    Phone: 966-7773

Fax Number    966-7770

**Web Site: <http://www.usask.ca/uclub/>**

**Office Hours:**    8:30 am. - 4:30 pm    Monday to Friday

**Hours of Service:**

**Lunch**    11:30 am - 1:30 pm    Monday to Friday

**Lounge:**    11:00 am - 7:30 pm    Monday to Friday

(Note: We are happy to remain open past 7:30 pm if we receive 24 hours notice)

**Special Note: Lounge service hours may change to summer hours from June until September. Please check with the office for specific dates and times.**

**The University Club at the University of Saskatchewan,**

hereafter referred to as “The Club”

## RULES AND REGULATIONS OF THE CLUB

### 1. Membership:

(a) Membership year runs from July 1<sup>st</sup> to June 30<sup>th</sup>.

Fee: Membership Fee is set by the membership at an Annual General Meeting.

(b) The annual fee will be pro-rated from the date of application to the end of the membership year for new members who have recently become eligible for membership.

#### (c) **Types of Membership and Fees:**

**i) Active Membership** Those named in Article 3.a of the Bylaws

##### **Active membership in the Club shall be open to:**

- Any employee of the University of Saskatchewan, who is not a full-time student.
- Any member of the Senate of the University during term of office
- Alumni of the University of Saskatchewan
- Holders of an Honourary degrees from the University of Saskatchewan
- Personnel of associated institutions on campus
- Persons not on the University payroll whose application has been approved by the Board

**ii) Honourary Membership** shall be granted to members of the University of Saskatchewan Board of Governors, Chancellor, Chancellors Emeriti, Presidents Emeriti and such others as are elected by resolution of the Board.

**iii) Life Membership** shall be granted to a member who is 50 years of age or more, and who has elected to pay a one-time payment equal to 10 times the annual active membership fee. Life membership grants a life-long membership in the Club. The membership fee for Life Members is non-refundable.

**iv) Retiree Membership** shall be granted upon application to individuals who have retired from the University. Fee for this membership will be 25% of the Active Membership fee. Retiree members shall enjoy both billing and voting privileges.

**v) Friends of the Club Membership** shall be granted upon application to retired Club members who wish to continue to receive electronic information about the Club. Friends of the Club Membership is without fee, voting or billing privileges.

**vi) Temporary membership** for a specified period shall be granted upon application to persons not eligible for active membership.

**vii) Associate Membership** shall be granted to the spouse of an active, honorary, retiree or life member, provided that such membership shall be without voting rights. The spouse of a deceased member is eligible for an associate membership upon application.

**viii) Commuting Membership** Members of the Senate of the University of Saskatchewan and all other persons associated with the University who do not live in Saskatoon or its environs, are eligible for a commuting membership upon payment of the appropriate fee.

## **2. Noon Hour Reservations:**

Reservations should be made with the office as soon as possible. No reservation will be guaranteed if they are made after 11:00 am for that day.

## **3. Smoking Policy**

Smoking is not permitted in or within 10 metres of the Club

## **4. Group Functions:**

The Club offers facilities and special menus for banquets, dinner meetings and other private functions, when this can be done without inconveniencing the general membership. Such group functions must be arranged with the Club General Manager and are subject to the following restrictions.

- i) Only Club members may make such arrangements.
- ii) The Club member(s) making such arrangements must be in attendance and the cost of the function will be charged against the member's account.
- iii) Reservations for group functions must be made with the Club well in advance. The quoted price will be charged unless the number of guests is altered at least 72 hours prior to the event.
- iv) All food served in the Club will be provided by the Club, or, under certain exceptional circumstances, special arrangements may be made with the General Manager.

## **5. Guests:**

- a) **All guests must be signed in and accompanied by a member.**
- b) Persons eligible for membership may be guests on **ONLY THREE** occasions per Club membership year (July 1 – June 30). A Club member may register at any one time, only **FOUR** guests who are eligible for membership, except for functions when arrangements are made with the Club General Manager.
- c) Members will be held responsible in all respects for the behaviour of guests. Any damage to Club property is the responsibility of the signing member.

## **6. Payment of Accounts:**

All accounts are due and payable within 30 days of the end of the month in which they are incurred. A 1% per month carrying charge will be levied against all accounts over 31

days. Any member who has an account balance over 90 days may have their charging privileges revoked until such time as the account has a more favourable balance.

**7. Complaints**

Complaints about any aspect of the operation of the Club should be directed to the General Manager. Verbal abuse of Club staff will not be tolerated.

**8.. Personal Property**

The Club accepts no responsibility whatsoever for the personal effects of members and their guests.

**10. Announcements**

Only official Club notices may be posted on the Club notice boards or elsewhere on the Club premises.

Please obtain permission from the General Manager to leave notices or information not pertaining to the Club.

**Reviewed this 4<sup>th</sup> day of December 2012**